

CERTIFICATION SCHEME FOR PERSONNEL REQUIREMENTS FOR THE QUALIFICATION OF PERMANENT JOINING PERSONNEL (WELDERS, OPERATORS, SETTERS & BRAZERS) IN ACCORDANCE WITH EN-ISO/IEC 17024:2012

Terms and definitions

The following terms are used in this document:

Applicant – person who has submitted an application to be admitted into the certification process.

Candidate – applicant who was fulfilled specified prerequisites and has been admitted to the certification process.

Examiner – person competent to conduct and score an examination, where the examination requires professional judgement.

Certification process – activities by which a certification body determines that a person fulfils certification requirements, including application, assessment, decisions on certification, recertification and use of certificates and logos/marks.

Assessment – process that evaluates a person's fulfilment of the requirements of the certification scheme.

Examination – mechanism that is part of the assessment which measures a candidate's competence by one or more means, such as written, oral, practical, and observational, as defined in the certification scheme.

Certification scheme – competence and other requirements related to specific occupational or skilled categories of persons.

Certificate – document issued by a certification body under the provisions of this international standard, indicating that the named person has fulfilled the certification requirements.

Certification requirements – set of specified requirements, including requirements of the scheme to be fulfilled in order to establish or maintain certification.

Scheme owner – WELD CERT B.V. is as an organization responsible for developing and maintaining a certification scheme.

Competence – ability to apply knowledge and skills to achieve intended results.

Interested party – individual, group or organization affected by the performance of a certificated person or the certification body.

This document has been designed to meet the requirements of **EN-ISO/IEC 17024:2012: Section 8. "Certification Schemes"**.

Foreword

Section 8.1

The category of certification detailed in this scheme is for permanent joining personnel and is managed by Weld Cert B.V., which provides for the individuals seeking to demonstrate their knowledge and/or competence in their field of operation. The scope of certification includes welder/operator/setter/brazer.

Weld Cert B.V. operates a quality management system (QMS) in accordance with EN-ISO/IEC 17024:2012, which acts as a certification body for certification of persons. Weld Cert B.V. has formed a committee with its key stakeholders who have reviewed and will annually review its certification scheme in keeping with the requirements of the industries served by the scheme. The referenced standards used in this document have been reviewed by recognized committees such as ISO, and other policy, and strategy committees for technical acceptance. The scheme has been written to incorporate the requirements of all identified interested parties. There are no predominating interests.

Interested Party	Focus	Control Method
Clients	Qualified Workforce	Accredited Certification Body
Candidate	Qualification	Approved Scheme
RvA (National accreditation body of the Netherlands)	Conformance	Quality Management System & Audits
Examiners	Professional Judgement	P0008 Management of Performance personnel F0023 Database personnel & competence matrix and P0011 Outsourcing to external accredited bodies. (These can be subcontractors i.e. Non-Destructive & Mechanical testing facilities).

Weld Cert B.V., understands the necessity of providing a certification process that treats all applicants with equal opportunities for success. Weld Cert B.V. has an Impartiality, integrity, and confidentiality procedure in place to ensure that operations within the certification process avoid conflicts of interest.

Responsibilities

Weld Cert B.V., acts as the certification body it therefore has the overall responsibility for ensuring that the requirements of the qualification tests, the chosen testing, and certification comply to this scheme and chosen standards. The requirements for qualification tests shall be given in chosen standards. It is the duty of the candidate to select the standard this is done in cooperation with the employer and is part of the contract review followed by the quotation process and application process.

the following data is kept in the registration:

- Name;
- Place and date of birth;
- Email address;
- Name of employer;
- Date of application.

The date of examination, when executed at the premises of the employer, is communicated with employer. Responsibility lies with the welder, operator, setter or brazer to ensure that the recognition and acceptance of qualification certificates issued by Weld Cert B.V. are appropriate for their requirements. Testing activities such as NDT and mechanical testing will be sub-contracted to Weld Cert B.V. by approved subcontractors. The certification body is responsible for issuing relevant certificates in accordance with the chosen standard and will maintain ownership of the certificate. Individuals responsible for conducting permanent joining examination work in connection with the requirements of this document must be approved by Weld Cert B.V..

Professional Judgement

Professional judgement can be described as the capacity to assess and draw sound, objective conclusions that are not influenced by biases, emotion, or bribery. An examiner competent to conduct and score an examination, where the examination requires professional judgement, must demonstrate impartiality. Objectivity means that conflicts of interest do not exist or are resolved so as not to adversely influence subsequent activities of the certification body.

Weld Cert B.V. have robust Impartiality, integrity, and confidentiality systems in place. Examiners are required to complete (F0033) "Certificatie overeenkomst" for every candidate seeking qualification to also confirm the impartiality to the candidate. If further action/investigation is required, the use of form (F0028) "Overview threats to impartiality and risk analysis" will be implemented.

Review and Validation of the Scheme

This scheme (P0015) will be reviewed annually for effectiveness by the Technical Director and will also form part of the management review meeting. All relevant individuals and applicable technical persons will be involved, this will include the scheme committee, which includes interested parties from the industries we service. Where any changes are made to the scheme or relevant standards additional review and validation would be required and distributed to all relevant persons. An annual audit of the scheme will also be completed.

Scope

Section 8.2(a)

This certification scheme prescribes the requirements for the qualification of welders, operators, setters, brazers seeking to demonstrate their competence in their field of operation. Weld Cert B.V. undertakes the certification of personnel conducting permanent joining against a defined specification, fully adopting the principles, examination, and acceptance criteria from industry recognized standards. Permanent joining personnel will be tested and certified in accordance with the below standards:

EN-ISO 9606-1: 2017 Qualification test of welders – Fusion welding – Part 1: Steels.

EN-ISO 9606-2: 2004 Qualification test of welders – Fusion welding – Part 2: Aluminum & Aluminum Alloys.

EN-EN ISO 9606-3: 1999 Approval testing of welders – Fusion welding – Part 3: Copper and copper alloys.

EN-ISO 9606-4: 1999 Approval testing of welders – Fusion welding – Part 4: Nickel and nickel alloys.

EN-ISO 9606-5: 2000 Approval testing of welders – Fusion welding – Part 5: Titanium and titanium alloys, zirconium and zirconium alloys. **--NOT under accreditation--**

ASME IX: 2025 Boiler and Pressure Vessel Code.

AWS D1.1: 2025 Structural welding code – Steel.

EN-ISO 14732: 2025 Welding personnel – Qualification testing of welding operators and weld setters for mechanized and automatic welding of metallic materials.

EN-ISO 13585: 2024 Brazing – Qualification test of brazers and brazing operators.

No other standards will be used in conjunction with this certification scheme for the certification as a welder, operator, setter or brazer.

Welder**Section 8.2(b)**

This part of the certification scheme specifies the requirements for qualification testing of welders for permanent joining. It provides a set of technical rules for a systematic qualification test of the welder and enables such qualifications to be uniformly accepted. When qualifying welders, the emphasis is placed on the welder's ability to manually manipulate the electrode, welding torch, or welding blowpipe, thereby producing a weld of acceptable quality. The welding processes referred to in this part are those fusion-welding processes which are designated as manual. It does not cover mechanized and automated welding processes.

The defined processes covered by this section are listed below:

111 – Manual Metal Arc Welding (MMA) / Shielded Metal Arc Welding (SMAW).

114 – Self-shielded tubular cored arc welding.

121 – Submerged arc welding with solid wire electrode.

125 – Submerged arc welding with tubular cored electrode.

131 – MIG welding with solid wire electrode.

135 – Metal Active Gas Welding (MAG) / Gas Metal Arc Welding (GMAW). With solid wire electrode.

136 – Metal Active Gas Welding (MAG) / Gas Metal Arc Welding (GMAW). With flux cored electrode.

138 – Metal Active Gas Welding (MAG) / Gas Metal Arc Welding (GMAW). With metal cored electrode.

141 – Tungsten Inert Gas Welding (TIG) / Gas Tungsten Arc Welding (GTAW) (Wire / Rod).

142 – Tungsten Inert Gas Welding (TIG) / Gas Tungsten Arc Welding (GTAW) (Autogenous).

143 – TIG welding tubular cored filler material (wire/rod).

145 – TIG welding using reducing gas and solid filler material (wire/rod).

15 – Plasma arc welding.

311 – Oxyacetylene welding.

Operator**Section 8.2(b)**

This part of the certification scheme specifies the requirements for qualification testing of operators for permanent joining. It is intended to provide the basis for the mutual recognition by examining bodies of qualification related to the competence of welding operators in the various fields of application. It provides a set of technical rules for a systematic qualification test of the operators and enables such qualifications to be uniformly accepted. When qualifying welding operators, the emphasis is placed on the operator's ability to set up welding equipment for mechanized or automatic welding, thereby producing a weld of acceptable quality.

Operator: Person who controls or adjusts any welding parameter for mechanized or automatic welding.

Automatic Welding: Welding in which all operations are performed without welding operator intervention during the process.

Mechanized Welding: Welding where the required welding conditions are maintained by mechanical or electronic means but may be manually varied during the process.

The defined processes covered by this section are listed below:

114, 13, 14 & 15 – Shielded metal – arc welding.

12 – Submerged Arc Welding.

51 – Electron Beam Welding (EBW).

52 – Laser Beam Welding (LBW).

72 – Electroslag Welding.

4– Pressure welding.

2– Resistance welding.

Setter**Section 8.2(b)**

This part of the certification scheme specifies the requirements for qualification testing of setters for permanent joining. It is intended to provide the basis for the mutual recognition by examining bodies of qualification related to the competence of welding setters in the various fields of application. It provides a set of technical rules for a systematic qualification test of the welding setter and enables such qualifications to be uniformly accepted. When qualifying welding setters, the emphasis is placed on the setter's ability to set up welding equipment for mechanized or automatic welding, thereby producing a weld of acceptable quality.

Setter: Person who sets up welding equipment for mechanized or automatic welding.

The defined processes covered by this section are listed below:

114, 13, 14 & 15 – Shielded metal – arc welding.

12 – Submerged Arc Welding.

51 – Electron Beam Welding (EBW).

52 – Laser Beam Welding (LBW).

72 – Electroslag Welding.

4– Pressure welding.

2– Resistance welding.

Brazers**Section 8.2(b)**

This part of the certification scheme specifies the requirements for qualification testing of brazers for permanent joining. It provides a set of technical rules for a systematic qualification test of the brazer and enables such qualifications to be uniformly accepted. When qualifying brazers, the emphasis is placed on the brazer's ability to hold and manipulates the device for heating the brazing area by hand, thereby producing a brazing of acceptable quality. The brazing processes referred to in this part are those in which a molten filler material is used that has a liquidus temperature above 450°C but lower than the solidus temperature of the parent material(s).

The defined processes covered by this section are listed below:

911 – Infrared brazing.

912 – Flame brazing, Torch brazing.

913 – Laser Beam brazing.

914 – Electron Beam brazing.

916 – Induction brazing.

918 – Resistance brazing.

919 – Diffusion brazing.

921 – Furnace brazing.

922 – Vacuum brazing.

923 – Dip-bath brazing.

924 – Salt-bath brazing.

925 – Flux bath brazing.

926 – Immersion brazing.

Examiner**Section 8.2(b)**

The tasks and responsibilities of the examiner are:

- Supervision of the examination and the related organizational activities;
- Checking the identity of the examination candidates;
- Assessment of the examination location;
- Control/verification of the essential joining process variables;
- resources and test coupons;
- Identifying the test coupons;
- Ensuring good order during the exam;
- Visual assessment of the practical exam assignments;
- Drawing up the official report.

All tasks and responsibilities and work instructions are laid down in:

F0014 Job Description Examiner_Inspector

WI0001 Work instruction Assessment of WPQ and WPQR

P0004 NDT procedure VT

Required Competence

Welders/operators/setters/brazers

Section 8.2(c)

There are no competency requirements for undertaking a permanent joining qualification test.

Examiner**Section 8.2(c)**

Joining qualification examinations are conducted by an examiner who holds at least an IWE, IWT or IWS diploma or equivalent and is authorized by WELD CERT B.V. (F0023 Database personnel & competence matrix). The result of the joining test shall be visually assessed by an assessor who holds the EN-ISO 9712 Visual Welding Inspector 2 (VT-w2) certificate.

Abilities**Section 8.2(d).**

All candidates must have sufficient fine motor skills and good eyesight to pass the permanent joint qualification test. This is recorded by the applicant on the application form of Weld Cert B.V. (F0020) for permanent connections. If any alterations or special



adjustments are required, the candidates seeking qualification must make Weld Cert B.V. aware prior to undertaking qualification. If candidates have special needs related to physical or mental disabilities, they can indicate this to WELD CERT B.V.. Examples include dyslexia, poor vision, wheelchair dependence etc. A candidate must indicate this no later than when an appointment is made for the exam but at least 1 week prior to the scheduled exam. A solution will then be sought in consultation with the candidate and examiner. This will be communicated to the candidate prior to the exam.

**Prerequisites (Welder)****Section 8.2(e).**

The candidate seeking qualification must satisfy themselves that they have the capability to carry out all required aspects of the application code and the prerequisites defined below. The following prerequisites apply for performing a permanent joining qualification test (Welder):

- Applicant must identify if the examination is to take place at the client's premises or at another location this is acknowledged on the application form (F0020). Client shall provide a suitable area for conducting a permanent joining examination. This includes a screened off area with appropriate lighting, welding equipment to be in good working order with a valid NEN 3140 service sticker on the machine.
- A signed and completed application (F0020) & Certification agreement form for permanent joining (F0033).
- 1 form of Nationally Recognised photographic identification (i.e. Passport/Driving License).
- Date and place of birth.
- Name and welder I.D.
- A written instruction in the form of a (preliminary) weld procedure specification (p)WPS.
- Appropriate personal protective equipment.
- Material data sheet filler material.

Prerequisites (Operator)**Section 8.2(e).**

The candidate seeking qualification must satisfy themselves that they have the capability to carry out all required aspects of the application code and the prerequisites defined below. The following prerequisites apply for performing a permanent joining qualification test (Operator):

- Applicant must identify if the examination is to take place at the client's premises or at another location this is acknowledged on the application form (F0020). Client shall provide a suitable area for conducting a permanent joining examination. This includes a screened off area with appropriate lighting, welding equipment to be in good working order with a valid NEN 3140 service sticker on the machine.
- A signed and completed application (F0020) & Certification agreement form for permanent joining (F0033).
- 1 form of Nationally Recognised photographic identification (i.e. Passport/Driving License).
- Date and place of birth.
- Name and operator I.D.
- A written instruction in the form of a (preliminary) weld procedure specification (p)WPS.
- Appropriate personal protective equipment.

Prerequisites (Setter)**Section 8.2(e).**

The candidate seeking qualification must satisfy themselves that they have the capability to carry out all required aspects of the application code and the prerequisites defined below. The following prerequisites apply for performing a permanent joining qualification test (Setter):

- Applicant must identify if the examination is to take place at the client's premises or at another location this is acknowledged on the application form (F0020). Client shall provide a suitable area for conducting a permanent joining examination. This includes a screened off area with appropriate lighting, welding equipment to be in good working order with a valid NEN 3140 service sticker on the machine.
- A signed and completed application (F0020) & Certification agreement form for permanent joining (F0033).
- 1 form of Nationally Recognised photographic identification (i.e. Passport/Driving License).
- Date and place of birth.
- Name and setter I.D.
- A written instruction in the form of a (preliminary) weld procedure specification (p)WPS.
- Appropriate personal protective equipment.

Prerequisites (Brazer)**Section 8.2(e).**

The candidate seeking qualification must satisfy themselves that they have the capability to carry out all required aspects of the application code and the prerequisites defined below. The following prerequisites apply for performing a permanent joining qualification test (Brazer):

- Applicant must identify if the examination is to take place at the client's premises or at another location this is acknowledged on the application form (F0020). Client shall provide a suitable area for conducting a permanent joining examination. This includes a screened off area with appropriate lighting, brazing equipment to be in good working order (e.g. no cracks or damage on the hoses)
- A signed and completed application (F0020) & Certification agreement form for permanent joining (F0033).
- 1 form of Nationally Recognised photographic identification (i.e. Passport/Driving License).
- Date and place of birth.
- Name and Brazer I.D.
- A written instruction in the form of a (preliminary) brazing procedure specification (p)BPS.
- Appropriate personal protective equipment.

Code of Conduct

Section 8.2(f).

All candidates and Weld Cert B.V. personnel are expected to behave in a formal and professional manner while undertaking the certification process in keeping with this scheme. Candidates and Weld Cert B.V. personnel must apply moral principles, honesty, fairness, transparency, integrity, and ethical behavior. The candidate and Weld Cert B.V. employee must not be under the influence of drugs and alcohol during the examination process. If a candidate is taking any prescription medication that may affect their performance, they must make Weld Cert B.V. aware prior to commencing the examination process. Aggression or threatening behavior towards an examiner will not be tolerated. Anyone displaying this type of attitude will have his/her test terminated. Any attempt to cheat during a test or to mislead the examiner will not be tolerated. Following certification, the candidate must notify Weld Cert B.V., of any significant change in their ability to perform a prescribed permanent joining technique in accordance with their certification.

A candidate who unlawfully participates in an examination or commits fraudulent acts before, during, or after the examination relating to the examination may be sanctioned, at the discretion of the examiner.

Sanctions are:

- The candidate will be excluded from further participation in the exam;
- The candidate will be deemed not to have participated in the exam.
- The examination script will not be assessed and no result will be stated;
- The candidate's result will be revoked and any certificates issued will be declared invalid.

The exam fee of this exam is non-refundable. The candidate does retain the option to re-register for a new exam. For this new exam, exam fees must again be paid.

If fraud or attempted fraud or irregularities are established, the examiner will report in writing to the certification decision maker by means of an official report:

C0009 Proces verbaal checklist

Criteria for Initial Certification & Recertification

Section 8.3(a).

The criteria for initial certification will be defined by the specific standard of permanent joining chosen by the applicant. WELD CERT B.V. is responsible for ensuring that the requirements of the standard selected by the candidate or manufacturer are fulfilled. The standards are prescriptive and require no additional criteria. Routes for certification are defined and illustrated in ANNEX 1. The certification body is responsible for ensuring that the requirements of the standard selected by the candidate are fulfilled. The candidate shall be required to produce a permanent joint(s) within the confines of the procedure(s) and which is capable of passing required mandatory tests given in the chosen applicable standard(s). Assessment for initial certification and retest both require the witnessing of permanent joint(s) taking place and the subsequent testing of the candidates coupon(s).

Weld Cert B.V. performs recertification of candidates after a predisposed time period as stipulated in the chosen standard. During the interim the certification shall be prolonged by a competent person if the relevant criteria of the standard are met.

Period of Validity within each Application Standard:

EN-ISO 9606-1: 2017 refer to Section 9

Validation 2 years (Option B with recertification option) or 3 years (Option A no recertification possible) provided there is no gap exceeding 6 months for that welding process within the range of qualification. The qualification can also cease to be effective if there is a specific reason to question the welder's ability. Recertification is according the Section 9.

EN-ISO 9606-2: 2004 refer to Section 9

Validation 2 years (with recertification option) provided there is no gap exceeding 6 months for that welding process within the range of qualification. The qualification can also cease to be effective if there is a specific reason to question the welder's ability. Recertification is according the Section 9.

EN-ISO 9606-3: 1999 refer to Section 10

Validation 2 years (with recertification option) provided there is no gap exceeding 6 months for that welding process within the range of qualification. The qualification can also cease to be effective if there is a specific reason to question the welder's ability. Recertification is according the Section 10.

EN-ISO 9606-4: 1999 refer to Section 10

Validation 2 years (with recertification option) provided there is no gap exceeding 6 months for that welding process within the range of qualification. The qualification can also cease to be effective if there is a specific reason to question the welder's ability. Recertification is according the Section 10.

EN-ISO 9606-5: 2000 refer to Section 10 –Not under accreditation—

Validation 2 years (with recertification option) provided there is no gap exceeding 6 months for that welding process within the range of qualification. The qualification can also cease to be effective if there is a specific reason to question the welder's ability. Recertification is according the Section 10.

EN-ISO 14732 refer to Section 6.3

Option A: Validity 6 years – operator/setter performs a new qualification test every 6 years.

Option B: Validity 3 years – two production welds from the last 6 months are tested; successful testing revalidates for another 3 years

every 6 months, the person responsible for welding activities, examiner, or examining body must confirm that the welding operator/setter has successfully worked within the range of qualification during that six-month period. If this confirmation/continuity requirement is not met, the qualification becomes invalid.

EN-ISO 13585: 2024 refer to Section 9.1

Validation 5 years (with recertification option) provided there is no gap exceeding 6 months for that brazing process within the range of qualification. The qualification can also cease to be effective if there is a specific reason to question the brazers ability. Recertification is according the Section 9.1.

AWS D1.1:2025 refer to Section 6.2.3.1

Validation 2 years provided there is no gap exceeding 6 months for that welding process. The qualification can also cease to be effective if there is a specific reason to question the welder's ability.

ASME IX refer to Section QW-322 for Welder/operator

Validation 2 years provided there is no gap exceeding 6 months for that welding process. The qualification can also cease to be effective if there is a specific reason to question the welder's ability.

ASME IX refer to Section QB-322 for Brazers –Not under accreditation—

Validation 2 years provided there is no gap exceeding 6 months for that brazing process. The qualification can also cease to be effective if there is a specific reason to question the brazers ability.

Qualification certificates are issued by Weld Cert B.V. in accordance with the standard being applied. Certificates are issued to the company which is stated on the application form (this is usually the sponsoring organization/manufacture). The validity of a certificate can be confirmed by WELD CERT B.V. by scanning the QR code on the certificate.

Section 8.3(b). Assessment method for initial and recertification**Practical Examination**

Candidates will be required to perform a single or multiple permanent joint(s) practical tests in relation to their specific field. (Welder, Operator, Setter, Brazer).

The manner and duration of the examination shall be in accordance with the requirements set out in the relevant qualification standard. The Candidate makes a welding/brazing test in accordance with standards EN-ISO 9606 series, ASME IX AWS D.1.series, EN-ISO 14732, EN-ISO 13585. After this, the test coupon is visually assessed by the examiner according to the applicable standard. Finally, the test coupon is assessed by means of examination in accordance with EN-ISO 9606 series, ASME IX, AWS D.1.series, EN-ISO 14732 or EN-ISO 13585.

Registration of documentation

For each exam, at least the data as required in the EN-ISO 9606 series, ASME section IX, AWS D.1.series, EN-ISO 14732 or EN-ISO 13585 are recorded in a certification folder, containing, if applicable, at least the following data:

- Certification agreement (F0033);
- (p)WPS/ (p)BPS;
- Material datasheet of the welding consumable;
- Specification/identification of the workpiece material;
- Report of the Visual inspection;
- Reports of NDT and/or DT;
- Testing professional knowledge (passed y/n/ or N/A);
- Incident report exam;
- Examination date.

Presence of documents

The following documents are available at the exam:

- The current standards;
- The certification scheme (P0015) and the WI0001 "Work instruction Assessment of WPQ and WPQR" and P0004 "NDT procedure VT".

Traceability test coupons

Controlled test coupons are used for the practical examination. The test coupons can be traced back to origin by means of an unambiguous identification.

Certification Agreement (F0033)

The certificate holder and the certification body shall conclude a certification agreement in which at least the obligations of the depositary receipt holder have been included during the validity of the certificate, the certificate holder shall continue to comply with the requirements of the applicable standard.

Processing and registration of examination results

Weld Cert B.V. approved examiners will supervise all aspects of the practical examination. The test coupon will be first visually evaluated by the examiner for conformance using the chosen standard(s). Once visual examination is successfully completed, the test coupon produced by the candidate is submitted for further testing as outlined in the code being worked to. This is predetermined by the chosen standard and will involve Non-destructive testing (surface & volumetric), or mechanical and metallurgical testing.

Pass or Fail decisions are made solely against the acceptance criteria established by the specific standard selected by the candidate. The client will be informed of the results no later than twenty (20) working days after the last examination date by sending the relevant documents.

Section 8.3(b). Oral Examination

Candidates seeking qualification as an operator or setter to EN-ISO 14732 are required to perform a oral examination as part of the code criteria in the form of a functional knowledge test. The functional knowledge oral examination has the format of identify, demonstrate/explaining. For oral examinations, the test administered, will be the same for each candidate – thus being consistent and giving all an equal opportunity for success. The content of the question paper has been designed based around the suggested requirements in EN-ISO 14732 Annex A and covers the topics stated therein. This paper has been checked by the Technical Director for accuracy and effectiveness and will be monitored as part of the annual audit to ensure it remains so). A Weld Cert B.V. approved examiner will execute the oral examen. The completed examination checklist (C0007 Checklist Functional oral exam EN-ISO 14732) and then

will be marked by the examiner. Oral examinations have a required pass mark of 70%. The functional test shall be performed in production conditions provided by the client as identified in the prerequisites of this scheme for operator/setter.

Records

All records including original derived data, worksheets, calibration certificates, test reports/certificates, application forms & completed examination papers will be retained and kept in a secure location for 10 years min electronically as a minimum or, if greater, one full certification cycle, or as required by recognition arrangements, contractual, legal or other obligations.

Surveillance methods and criteria

Section 8.3(c).

Surveillance activities are defined by the chosen standard. Although Weld Cert B.V. remain the owner of the certificate, it is the certified persons responsibility to maintain the certificate in accordance with the rules and regulations of the chosen standard. If the prescribed maintenance is not adhered to, Weld Cert B.V. will not be able to verify beyond the stated period.

Criteria for Suspending or withdrawing certification

Criteria for changing the scope or level of certification

Section 8.3(d&e).

Weld Cert B.V. reserve the right to suspend, withdraw or reduce the scope of certification where scheme rules are not complied with. Certification of personnel involved in permanent joining requires several people who represent various stages of the process, including the examination, decision making and raising of the certificate itself. There are occasions, although not often, that certification comes into dispute and these cases may result in certification being suspended, withdrawn, or reduced in scope. For more information see our website and view the procedure:

P0013 Schorsen intrekken beperking van scope certificering

For misuse of Certificates and Logos

See procedure and certification conditions for persons on website www.weldcert.nl:

F0035 Algemene certificatie voorwaarden en condities voor certificatie van personen NL en EN (Section 5)
P0013 Schorsen intrekken beperking van scope certificering

It is the policy of Weld Cert B.V. to control how certificates, brand names, marks and logos are used, and to act in the event of their misuse. Weld Cert B.V. recognizes that it

was a duty to all its certified persons to ensure that their professional status and valid integrity is maintained, and to eliminate, as far as possible, their fraudulent use of any associated misrepresentations of technical competency. The current brand names and logos of Weld Cert B.V. are the unique to Weld Cert B.V. The certified person may only use the Weld Cert B.V. and RvA logos on issued certification and shall not use the certificate in a misleading manner. The risk of counterfeiting is highly unlikely due to the unique QR logo which corresponds with our certification database of persons.

Address

For further information about the qualifications covered in this document please contact: info@weldcert.nl

Complaints and Appeals

See procedure on website www.weldcert.nl:

P0006 Handling of Complaints, appeals and objections

For reference

A complaint is an expression of dissatisfaction, other than appeal, by any person or organization to a certification body, relating to the activities of that body, where a response is expected.

An appeal is request by the provider of the item of certification to the certification body for reconsideration by that body of a decision it has made relating to that item. Please be assured that any investigations performed by the company will not result in any loss of impartiality or discriminatory actions towards its customers. .



ANNEX 1 - Access to Certification & Scheme

Weld Cert B.V., as the certification body shall not restrict access to its certification scheme and has made it publicly accessible without request. The criteria for certification are given in this document. This certification scheme and certification are not conditional on the candidate having membership of an association or group. Weld Cert B.V. will not use procedures to unfairly impede or inhibit access by applicants and candidates.

For the certification route for permanent joining see www.weldcert.nl:

- P0001 Order acceptance and invoicing
- P0002sv Examination/inspection & issuing of a qualification/procedure for permanent joining